

CENTURY HARDWARE & BLUE BELL LUMBER Est 1936

Your Complete Source for Building Construction & Maintenance Supplies

4309 Broadway New York, NY 10033 • P: (212) 927-9000 • F: (212) 795-7523

Date: _____ Name of Management Company: _____

Management Company Billing Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Type of Business: _____ Years in Business: _____

PURCHASING INSTRUCTIONS (CHECK ALL THAT APPLY):

- Superintendent/Building Manager authorized to order without secondary approval
- Purchase Order numbers required on all orders
- A hard copy of Purchase Order is required to process all orders

Special Instructions: _____

BILLING INSTRUCTIONS (CHECK ALL THAT APPLY):

- Electronic (Paperless) invoice delivery OR Via Regular Mail
- A/P Email Address for electronic invoice delivery: _____
- A hard copy of Purchase Order needs to be attached to all Invoices

Special Instructions: _____

BUILDING INFORMATION

To set up additional buildings please send one master list containing the building address and entity

Building Address: _____

City, State, Zip: _____

Legal Billing Entity
(Property Name): _____

BUILDING CONTACT

Superintendent Name: _____

Superintendent Phone Number: _____

ACCOUNTS PAYABLE

Name: _____

Direct Phone Number: _____

Email: _____

PROPERTY MANAGER

Name: _____

Cell Phone: _____

Email: _____

PLEASE CONTINUE TO THE NEXT PAGE FOR CREDIT TERMS AND CONDITIONS

CREDIT REFERENCES

Please list a minimum of 3 companies with whom you currently do business and that extends you credit with 30-day payment terms. (Example of Trade References: Exterminator, Painters, Electricians, Lumber Companies Etc.)

	Vendor Name	Contact Name/Phone/Email	Terms	Avg. Monthly Purchase
1				
2				
3				
	Bank	Account Number	Contact	Phone Number

Tax ID#: _____ **Tax Exempt or Resale #:** _____

AGREEMENT	
<p>In consideration of the extension of credit by Century Maintenance & Supply Corp, the undersigned customer agrees to the following terms and conditions. The below terms and conditions are included with this application and become a part of each and every contract between the parties.</p> <ol style="list-style-type: none"> 1. Terms of payment: 2/10; Net 30 days and will pay in terms. It is hereby distinctly understood that and agreed to that title to all merchandise purchased shall remain in the name of Century Maintenance & Supply Corp until fully paid for. 2. Claims arising from invoices must be made within 5 working days. 3. A monthly service charge of 1.5% per month 18% per year may be applied to outstanding invoices more than 30 days. 4. By submitting this application, you authorize Century Maintenance & Supply Corp. to make inquiries into the banking and business/trade references that you have supplied. 5. If any ticket/invoice/order is turned over for collection, buyer agrees to pay in addition to the principal amount thereof, interest and other lawful charges, together with all costs and expenses of collection including attorney's fee of 30%. 6. Buyer agrees to pay all applicable sales and use taxes whether invoiced initially or determined to be due thereafter. 7. Guarantee: To induce Century Maintenance & Supply Corp. to extend credit to [_____], the undersigned on behalf of [_____] guarantees payment of any amount that may be due or owed to Century Maintenance & Supply Corp./Blue Bell Lumber & Moulding Co. and in the event of any default by the applicant, the undersigned shall be liable for such payment without prior notice or demand. <p>I (We) hereby apply for credit pursuant of the above terms and conditions.</p>	
SIGNATURES	
Name:	
Date:	
Signature:	

Proudly Serving the NYC Tri-State Area for Over 80 Years

Our Products include but are not limited to:

Lumber • Sheetrock • Doors • Cabinets • Roofing • Flooring • Paint & Sundries
 Electrical • Lighting • Janitorial • Garbage Bags • Plumbing • Bathroom Fixtures
 Tile • Hardware • Tools • Seasonal Products • Heating & Cooling • Window & Glass



FAST, FREE AND
RELIABLE DELIVERY

Main Office:
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Orders@CenturyHardware.com

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